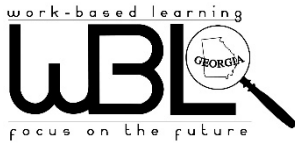


# 2020-2021 WORK-BASED LEARNING INTEREST FORM



**CLAYTON COUNTY PUBLIC SCHOOLS**  
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(470) 698-4992  
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## Requirements for Admission to the Work-Based Learning & Youth Apprenticeship Programs

1. Be on track to graduate (rising Junior or Senior)
2. Good school attendance record (suggested attendance is not more than five absences or tardies)
3. Must have reliable transportation to and from work site
4. Currently employed or seeking a paid or non-paid internship
5. Recommendation from teachers and the CTAE instructor for your career area
6. A career objective related to the work experience program area to which you are applying

**Course Description:** WBL is a course that enables students to participate in a mentor-supervised, on the job training experience for career awareness and exploration. Students select a specific career field or industry's entry level job in which to participate. The Work-Based Learning Programs Coordinator visits the job mentor to assess student performance and supervises the student in skill development. The student will maintain a portfolio containing records or weekly hours on the job, completed program participation forms and other required materials. Students may be placed in a paid or non-paid, mentor-supervised, on the job training experience.

Name: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_ Current GPA: \_\_\_\_\_ Expected Graduation Year: \_\_\_\_\_

Counselor: \_\_\_\_\_

Email Address: \_\_\_\_\_ Do you check your email daily? YES \_\_\_\_\_ NO \_\_\_\_\_

Describe your future Career/Job Interest: \_\_\_\_\_

List any CTAE (elective) courses that you have taken or are currently enrolled in. \_\_\_\_\_

Do you currently have a job? \_\_\_\_\_ If yes, what is the business name? \_\_\_\_\_

If you do not have a job, what type of job do you plan to secure? \_\_\_\_\_

Check one of the following:

\_\_\_\_\_ I will drive to work      \_\_\_\_\_ I will ride with a friend to work      \_\_\_\_\_ I will ride public transportation

\_\_\_\_\_ My parent/guardian will take me to work      \_\_\_\_\_ I will walk to work      \_\_\_\_\_ I do not have transportation

Do you plan to participate in any clubs/organizations and/or school sports (including cheerleading)? YES \_\_\_\_\_ NO \_\_\_\_\_

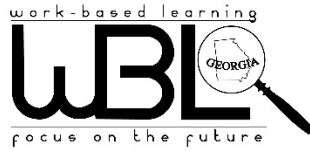
Explain why you would like to participate in the Work-Based Learning program: \_\_\_\_\_

Printed Name

Student Signature

Date

**WORK-BASED LEARNING  
RECOMMENDATION FORM**



**Michelle Jones**  
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**To be completed by an academic Teacher.**

**STUDENT** \_\_\_\_\_

**TEACHER** \_\_\_\_\_

*Work-Based Learning (WBL) programs are an extension of school-based curriculum into the workplace. Through these experiences, students will be exposed to a wide range of general workplace knowledge and competencies. The goal is to better prepare students for future opportunities. The program is voluntary and designed for a group of selected students during their junior and/or senior years. The student listed above has applied to participate in WBL. Please assist me by completing this form and returning it to Workforce Innovator as quickly as possible (you may place it in teacher mail box). **Thank you.***

Place a check mark in the appropriate column to rate the students in each given area.

	EXCEPTIONAL	GOOD	FAIR	POOR
1. Ability to follow instructions				
2. Social skills (gets along well/respects others)				
3. Demonstrates integrity/honesty				
4. Self-motivated				
5. Personal appearance/grooming				
6. Strives for excellence				
7. Demonstrates enthusiasm in performing assigned tasks				
8. Demonstrates dependability				
9. Attendance/Punctuality to YOUR class				
10. Ability to accept constructive criticism				

**Do you recommend this applicant for the Work-Based Learning program?**    Yes  No

Comments: \_\_\_\_\_

\_\_\_\_\_  
 Teacher's PRINTED Name

\_\_\_\_\_  
 Academic Area

\_\_\_\_\_  
 Teacher SIGNATURE

\_\_\_\_\_  
 Date